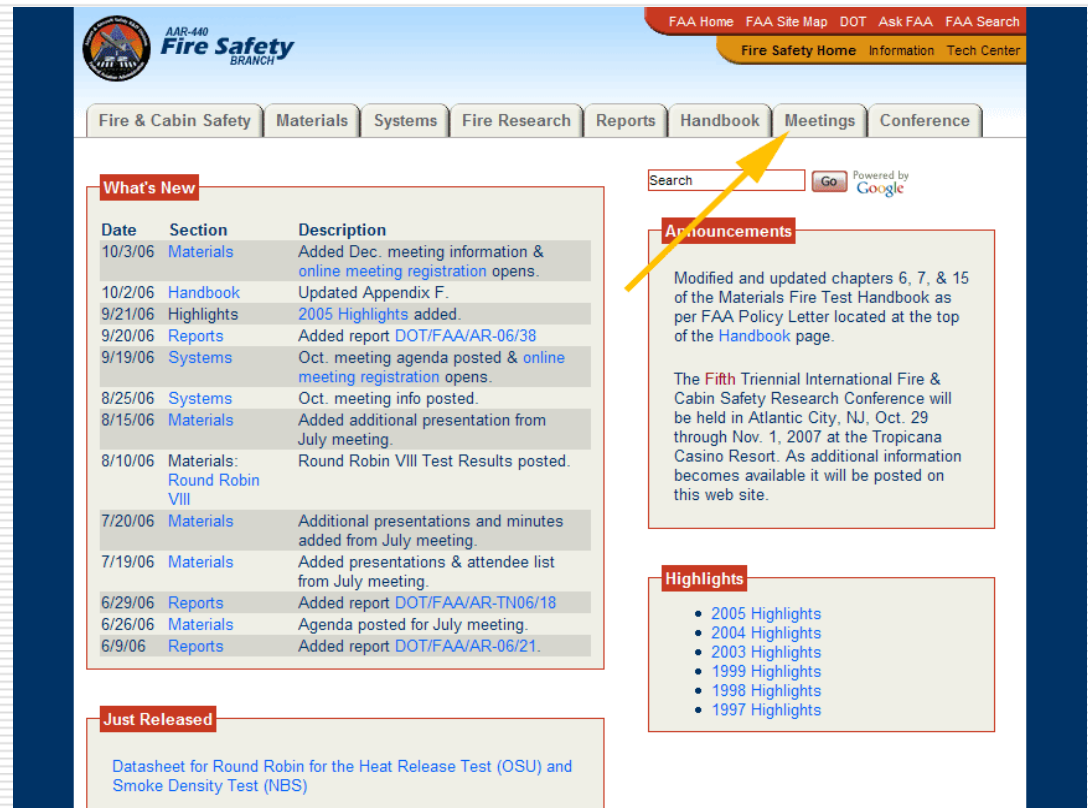


# Meeting Registration How-To

- Click the **Meetings** tab to go to the meetings page.



The screenshot shows the FAA Fire Safety Branch website. The 'Meetings' tab is highlighted with a yellow arrow. The page features a navigation menu with tabs for 'Fire & Cabin Safety', 'Materials', 'Systems', 'Fire Research', 'Reports', 'Handbook', 'Meetings', and 'Conference'. The 'Meetings' tab is currently selected. The main content area is divided into three sections: 'What's New', 'Announcements', and 'Highlights'. The 'What's New' section contains a table of recent updates. The 'Announcements' section contains two text-based announcements. The 'Highlights' section contains a list of links to historical highlights from 1997 to 2005. A search bar is located in the top right corner, and a 'Go' button is next to it. The page is powered by Google.

FAA Home FAA Site Map DOT Ask FAA FAA Search  
Fire Safety Home Information Tech Center

Fire & Cabin Safety Materials Systems Fire Research Reports Handbook **Meetings** Conference

Search  Go Powered by Google

### What's New

Date	Section	Description
10/3/06	Materials	Added Dec. meeting information & online meeting registration opens.
10/2/06	Handbook	Updated Appendix F.
9/21/06	Highlights	2005 Highlights added.
9/20/06	Reports	Added report DOT/FAA/AR-06/38
9/19/06	Systems	Oct. meeting agenda posted & online meeting registration opens.
8/25/06	Systems	Oct. meeting info posted.
8/15/06	Materials	Added additional presentation from July meeting.
8/10/06	Materials: Round Robin VIII	Round Robin VIII Test Results posted.
7/20/06	Materials	Additional presentations and minutes added from July meeting.
7/19/06	Materials	Added presentations & attendee list from July meeting.
6/29/06	Reports	Added report DOT/FAA/AR-TN06/18
6/26/06	Materials	Agenda posted for July meeting.
6/9/06	Reports	Added report DOT/FAA/AR-06/21.

### Announcements

Modified and updated chapters 6, 7, & 15 of the Materials Fire Test Handbook as per FAA Policy Letter located at the top of the Handbook page.

The Fifth Triennial International Fire & Cabin Safety Research Conference will be held in Atlantic City, NJ, Oct. 29 through Nov. 1, 2007 at the Tropicana Casino Resort. As additional information becomes available it will be posted on this web site.

### Highlights

- 2005 Highlights
- 2004 Highlights
- 2003 Highlights
- 1999 Highlights
- 1998 Highlights
- 1997 Highlights

### Just Released

Datasheet for Round Robin for the Heat Release Test (OSU) and Smoke Density Test (NBS)

# Meeting Registration How-To

FAA Home FAA Site Map DOT Ask FAA FAA Search  
Fire Safety Home Information Tech Center

Fire & Cabin Safety Materials Systems Fire Research Reports Handbook Meetings Conference

**Upcoming Meetings**

Date	Group	Location
12/6/2006 - 12/7/2006 <a href="#">DETAILS</a>	Materials	Bremen, , Germany
10/25/2006 - 10/26/2006 <a href="#">DETAILS</a>   <a href="#">AGENDA</a>	Systems	Atlantic City, New Jersey, USA

**Sign In**

Please sign in to register for a meeting by entering your email address and password. If this is your first time registering, please choose the create new account link below.

Email address:

Password:

**A** → [Create a new account](#)

**B** → [Forgot my password](#)

**C** → [Create a new account](#)

Questions about this page? | [Accessibility](#) | [Web Policies & Notices](#) | [Privacy Policy](#) | [Contact Us](#)

Federal Aviation Administration  
William J. Hughes Technical Center - AAR 440  
Atlantic City International Airport, NJ 08405

Readers & Viewers: [PDF Reader](#) | [MS Word Viewer](#) | [MS PowerPoint Viewer](#) | [MS Excel Viewer](#) | [Winzip](#)

- A. If you have previously registered on the site, enter your **Email address** and **Password**, then click **Submit**.
- B. If you forgot your password, then click the **Forgot my password** link. You'll be prompted to enter your email address and it will be sent to you.
- C. If it's your first time registering, click the **Create a new account** link.

# Meeting Registration How-To

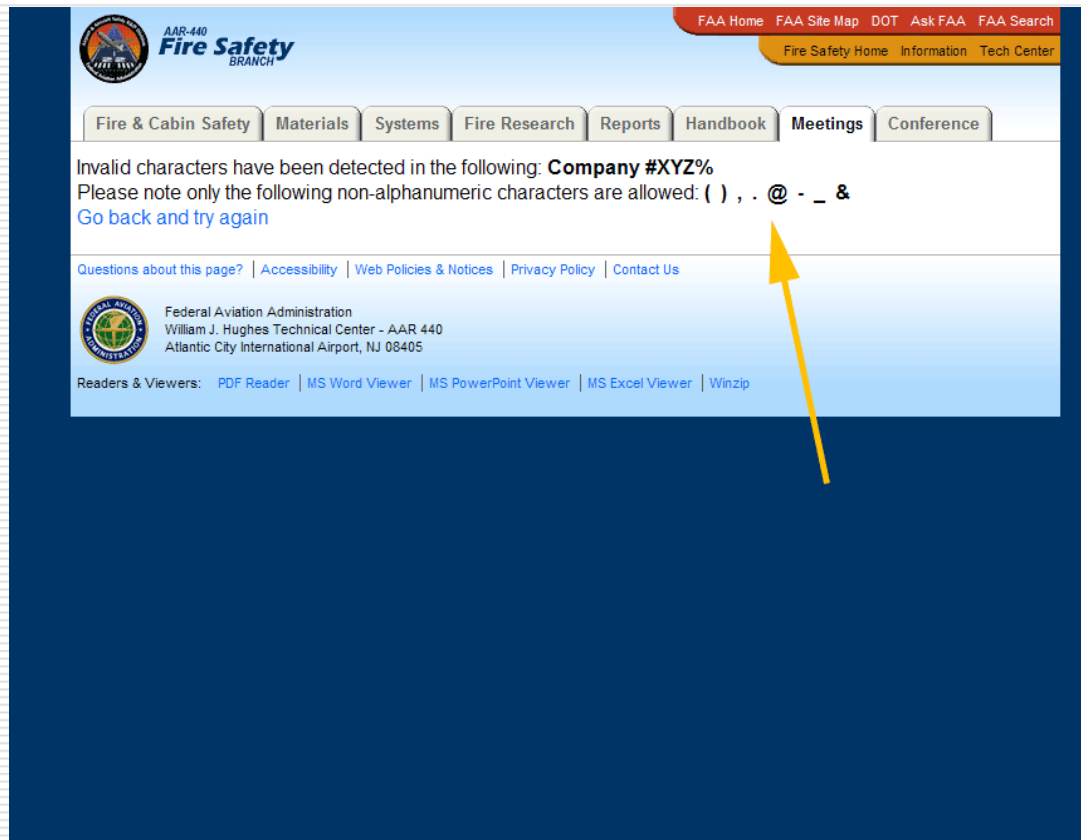
- An asterisk (\*) next to the field title means it's required information. Click **Submit Form** after entering the required information.

The screenshot shows the FAA AAR-440 Fire Safety Branch website. At the top, there are navigation links: FAA Home, FAA Site Map, DOT, Ask FAA, FAA Search, Fire Safety Home, Information, and Tech Center. Below this is a menu with tabs for Fire & Cabin Safety, Materials, Systems, Fire Research, Reports, Handbook, Meetings (which is highlighted), and Conference. The main content area is titled "Personal Information" and contains a registration form with the following fields:

First Name *	Last Name *	Phone or Extension
<input type="text" value="John"/>	<input type="text" value="Doe"/>	<input type="text"/>
Email *	Password *	Retype Password *
<input type="text" value="jdoe@xyz.com"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>

Below the form are two buttons: "Submit Form" and "Clear Form". A yellow arrow points to the asterisk in the "First Name" field label, with the text "\* Indicates required field" below it. At the bottom of the page, there are links for "Questions about this page?", "Accessibility", "Web Policies & Notices", "Privacy Policy", and "Contact Us". The footer includes the FAA logo, the text "Federal Aviation Administration William J. Hughes Technical Center - AAR 440 Atlantic City International Airport, NJ 08405", and links for "Readers & Viewers": PDF Reader, MS Word Viewer, MS PowerPoint Viewer, MS Excel Viewer, and Winzip.

# Meeting Registration How-To



- ❑ Only the non-alphanumeric characters shown are allowed for security concerns.

# Meeting Registration How-To

- A. Click **Register for a meeting** to register.
- B. Click **Check your registration** to see a list of all the meetings you are registered for past and present.
- C. Click **Cancel your registration** if you are not attending a meeting. This will free up a seat for a colleague who wishes to attend.
- D. Click **Contact information** to update personal and company information. You may also change your password from here.

The screenshot displays the FAA Fire Safety Branch website interface. At the top, there is a navigation bar with links for 'Fire Safety Home', 'Information', and 'Tech Center'. Below this is a menu with categories: 'Fire & Cabin Safety', 'Materials', 'Systems', 'Fire Research', 'Reports', 'Handbook', 'Meetings', and 'Conference'. The user is signed in as 'John Doe'. The main content area is divided into two sections: 'Upcoming Meetings' and 'Tools'. The 'Upcoming Meetings' section contains a table with the following data:

Status	Date	Group	Location
Open	12/6/2006 - 12/7/2006	Materials	Bremen, Germany
Open	10/25/2006 - 10/26/2006	Systems	Atlantic City, New Jersey, USA

The 'Tools' section contains the following links: 'Register for a meeting', 'Check your registration', 'Cancel your registration', 'Contact information', and 'Sign out'. Yellow arrows labeled A, B, C, and D point to these links from the instructions on the left. 'A' points to 'Register for a meeting', 'B' points to 'Check your registration', 'C' points to 'Cancel your registration', and 'D' points to 'Contact information'.

At the bottom of the page, there is a footer with the FAA logo, the text 'Federal Aviation Administration William J. Hughes Technical Center - AAR 440 Atlantic City International Airport, NJ 08405', and a 'Readers & Viewers' section with links for 'PDF Reader', 'MS Word Viewer', 'MS PowerPoint Viewer', 'MS Excel Viewer', and 'Winzip'.

# Meeting Registration How-To

FAA Home | FAA Site Map | DOT | Ask FAA | FAA Search  
Fire Safety Home | Information | Tech Center

Fire & Cabin Safety | Materials | Systems | Fire Research | Reports | Handbook | **Meetings** | Conference

Signed in as John Doe

### Meeting Registration

To register for a meeting, select one below and click register

Date	Group	Location
<input type="radio"/> 12/6/2006 - 12/7/2006 <a href="#">DETAILS</a>	Materials	Bremen, , Germany
<input checked="" type="radio"/> 10/25/2006 - 10/26/2006 <a href="#">DETAILS</a>   <a href="#">AGENDA</a>	Systems	Atlantic City, New Jersey, USA

[Return to main meetings page](#)

Questions about this page? | [Accessibility](#) | [Web Policies & Notices](#) | [Privacy Policy](#) | [Contact Us](#)

Federal Aviation Administration  
William J. Hughes Technical Center - AAR 440  
Atlantic City International Airport, NJ 08405

Readers & Viewers: [PDF Reader](#) | [MS Word Viewer](#) | [MS PowerPoint Viewer](#) | [MS Excel Viewer](#) | [Winzip](#)

- Select the meeting you wish to attend. If this meeting is full, it will be indicated and you'll be unable to register. Meetings will be closed when maximum seating capacity has been reached (hence the importance of canceling should you not be able to attend).

# Meeting Registration How-To

- After registering you'll receive a confirmation and will be taken to the page displaying all the meetings you registered for past and present.

The screenshot displays the FAA Fire Safety Branch website interface. At the top, there are navigation links for 'Fire & Cabin Safety', 'Materials', 'Systems', 'Fire Research', 'Reports', 'Handbook', 'Meetings', and 'Conference'. The user is signed in as 'John Doe'. The main content area is titled 'Meeting Registration' and shows a confirmation message: 'You are registered for the following meetings:'. Below this, a table lists the meeting details:

Date	Group
10/25/2006 - 10/26/2006	Systems

Links for 'DETAILS' and 'AGENDA' are provided for the meeting. A blue dialog box with a yellow warning icon and the text 'Thank you for registering.' is overlaid on the page, with an 'OK' button. To the right, a 'Tools' section offers options to 'Register for a meeting', 'Check your registration', and 'View your registration information'. The footer contains contact information for the Federal Aviation Administration, William J. Hughes Technical Center - AAR 440, Atlantic City International Airport, NJ 08405, and links for 'Readers & Viewers' including PDF Reader, MS Word Viewer, MS PowerPoint Viewer, MS Excel Viewer, and Winzip.

# Meeting Registration Web Browser Compatibility Issues.

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- ❑ Older web browsers, particularly Internet Explorer 5 on the Macintosh, and older versions of Netscape Navigator (PC and Mac) will have severe display issues. To work around this, consult your browsers help section to turn off style sheets, or upgrade to the latest web browser.
  - ❑ Macintosh's Safari web browser has a few display issues that will be fixed in the near future.
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